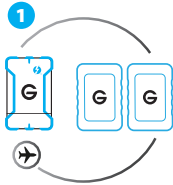




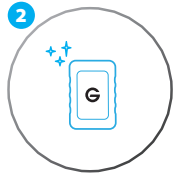
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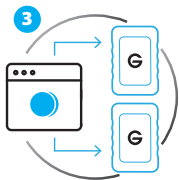
# Tips



Always keep three copies of your data, one of them in a separate physical location.



Spin up hard drives once a year to "keep them fresh", including your backup drives.



Use transfer management software like ShotPut Pro™ to keep track of copying, for checksum verification (which tells you that you successfully created an exact digital copy), and copy data to drives simultaneously without wasting too much time in front of the computer.

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